

Moving Check List

4 to 6 weeks before:

- Use up things that may be difficult to move, such as frozen food.
- Get estimates from professional movers or truck rental companies if you are moving yourself.
- Check personal insurance policies to see whether moving is covered. Transfer fire, theft, and other personal property insurance to ensure coverage at your new home.
- Sort through your possessions. Decide what you want to keep, what you want to sell and what you wish to donate to charity.
- Record serial numbers on electronic equipment and take photos of or videotape all your belongings.
- Arrange to transfer school records and secure transcripts from the local school district.

2 to 4 weeks before:

- If you're moving yourself, use your inventory list to determine how many boxes you will need.
- Begin packing non-essential items.
- Arrange for storage, if needed.
- Hold a yard sale if you have items you don't want to pack and move.
- Arrange for transfer of utilities, change of address, drivers license and voter registration. If using free Northwest Home Connections service offered by Windermere, send in brochure to handle all these in one step.
- Transfer your bank accounts to new branch locations. Cancel any direct deposit or automatic payments from your accounts.
- Make special arrangements to move pets and consult your veterinarian about ways to make travel comfortable for them.
- Have your car checked and serviced for the trip.
- Collect items from safe-deposit box.

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1 week before:

- Talk to pharmacist about transferring important medical prescriptions.
- Arrange for baby sitter on moving day if necessary.
- Return library books and videotapes.

2 to 3 days prior:

- Defrost refrigerator and freezer.
- Have movers pack your belongings.
- Arrange to have payment ready for moving company.
- Set aside legal documents and valuables that you do not want packed.
- Pack clothing and toiletries, along with extra clothes in case the moving company is delayed.
- Give your travel itinerary to a close friend or relative so they can reach you as needed.

Moving day:

- Pick up the truck as early as possible if you are moving yourself.
- Label each box with the contents and the room where you want it to be delivered.
- Let the mover know how to reach you.
- Double-check closets, cupboards, attic, basement and garage for any left-behind items.
- Be on hand at the new home to answer questions and give instructions to the mover.
- Install new locks.
- Unpack "first day" box.
- Unpack children's toys and find a safe place for them to play.
- Examine your goods for damage.

Packing Tips

Essential packing materials:

- Furniture pads
- Handtruck
- Dolly
- Packing tape
- Bubble wrap
- Crumpled newspapers
- Scissors
- Utility knife
- Labels
- Felt-tip markers
- Styrofoam "peanuts"
- Plenty of boxes

Pack a "first day" box with items you will need right away:

- Scissors
- Utility knife
- Local telephone book
- Coffee cups
- Tea kettle
- Beverages
- Pencil and paper
- Children's toys & books
- Soap
- Bath towels
- Trash bags
- Shelf liner
- Paper plates
- Snacks
- Toilet paper
- Paper towels

Checklist provided by Joy Polt and the Team
www.joypolt.com